

**Direct Caregiver.** Works under the direction of the Resident Care Supervisor and in the absence of the Resident Care Supervisor, the direct care giver shall perform all the duties and responsibilities of the Supervisor.

The responsibilities for the caregiver include, but are not limited to:

- a. Work in cooperation with the Executive Director to fulfill the mission of SPRING CREEK.
- b. Work under the direction of the Resident Care Supervisor to ensure that all Policies and Procedures are followed.
- c. To assist with medications for residents requiring prescriptions and non-prescription medications at the appropriate times, as scheduled under the direction of the facility Registered Nurse.
- d. To ensure the health and safety of all residents and staff.
- e. Report any unusual occurrences.
- f. Inform the Resident Care Supervisor and/or Executive Director of any changes in resident behavior, condition, family concerns or non-compliance as outlined in the Policies and Procedures.
- g. Follow shift duty responsibilities.
- h. Represent and promote SPRING CREEK in a positive manner.