

Cook. The cook will assist in managing food services in facilities/homes exceeding sixteen (16) residents to provide three (3) meals on a daily basis. He/she will be directly responsible to the food service supervisor and will be in charge in the absence of the food service supervisor.

The responsibilities for the cook include, but are not limited to:

- a. Work in cooperation with the Executive Director to fulfill the mission of SPRING CREEK.
- b. Prepare and serve meals under the direction of the Food Service Supervisor that meet residents' nutritional requirements.
- c. Maintain a clean kitchen and food storage areas.
- d. Report any unusual occurrences.
- e. Report food shortages, spoilage's, infestations or other related problems in the kitchen and dining areas.
- f. Follow shift duty responsibilities.
- g. Represent and promote SPRING CREEK in a positive manner.